

SIKKIM



GOVERNMENT

GAZETTE

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No. 183

**GOVERNMENT OF SIKKIM
SOCIAL JUSTICE, EMPOWERMENT & WELFARE DEPARTMENT
LUMSEY, 5TH MILE, TADONG**

No. 19/SJE&WD/WCDD/2017-18

Dated: 11.05.2017

NOTIFICATION

The State Government is hereby pleased to constitute the following Committees for the implementation of One Stop Centre Scheme as per the guidelines of the Ministry of Women and Child Development, Government of India, with immediate effect:-

I. The State Level Steering and Monitoring Committee: The State Level Steering and Monitoring Committee is hereby constituted with the following members, namely:-

- | | |
|---------------------------------------------------------------------------------|--------------------|
| 1. Secretary in-charge of Social Justice,
Empowerment and Welfare Department | : Chairman |
| 2. Additional/Joint Secretary, Confidential Section,
Home Department | : Member |
| 3. Director, Health Care, Human Services &
Family Welfare Department | : Member |
| 4. Director, Women and Child Development Division | : Member Secretary |
| 5. Special Secretary, State Legal Services Authority | : Member |
| 6. Secretary, ASHI | : Member |

The terms of reference of the Committee shall be as under:-

1. The Committee will monitor and evaluate the functioning of all OSC at every six months.
2. It will guide and advise the Management Committee in the day to day management of the Centre.
3. It will also assist the implementing agency and the Management Committee in liaising with other stakeholders/service providers.

II. The Management Committee: The Management Committee is hereby constituted with the following members, namely:-

- | | | |
|-------------------------------------------------|---|---------------------------|
| 1. District Magistrate(East) | : | Chairperson |
| 2. Superintendent of Police (East) | : | Member |
| 3. Secretary, District Legal Services Authority | : | Member |
| 4. Chairperson of District Bar Council | : | Member |
| 5. Medical Superintendent, STNM | : | Member |
| 6. District Child Protection Officer | : | Member Secretary/Convener |
| 7. District Panchayat Officer | : | Member |
| 8. President, Aho Busty Drishya Foundation | : | Member |
| 9. Any other member co-opted by the Chairperson | | |

The terms of reference of the Committee shall be as under:-

1. Make suitable, viable administrative arrangements for running of OSC.
2. Coordinate the actions of different stakeholders, agencies and government departments providing services at the OSC.
3. Appraise the performance of the OSC.
4. Receive the financial accounts provided by the IA.
5. Monitor the functioning of the OSC on monthly basis and provide guidance, support and advice to the Centre Administrator towards the effective functioning of OSC.
6. Review the physical and financial progress of the OSC on quarterly basis.
7. Report on the functioning of the OSC to the State Government through submission of monthly progress report (MPR) and quarterly physical and financial reports. The Utilization Certificate and quarterly SoE will be submitted on bi-annual basis to the State Government.

BY ORDER

**R. TELANG, IAS
COMMISSIONER-CUM-SECRETARY
SOCIAL JUSTICE, EMP.AND WELFARE DEPARTMENT**